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## **The Justin F. Kimball High School Alumni Association®**

**Minutes of the Stated Board Meeting  
Saturday –April 10, 2010 - 10:00am-12:00pm  
Embassy Suites Love Field - 3880 W. Northwest Highway  
Dallas, Texas 75220**

**Bonnie Pollock Roberds (61), President  
Presiding**

**Members Present:** Darius Dupree (94), SueAnn Wall Kosydar (74), Jennifer Pendgraft (97), Bonnie Pollock Roberds (61), Danny Smith (68), Margaret Kemp Stanley (74).

**Members Absent:** John Byers (61), Scott Byers (63), Shimese Flowers (91), Jim Holman (66), Gayla Brooks Kokel (65), Edwina Perry (91), Ron Sills (60), Kathy DeVault Toberny (67), Abe M. Williams III (98).

**Member Proxy:** The following Board Members asked the Association Secretary to cast their vote via proxy: John Byers (61), Gayla Brooks Kokel (65).

### **I. Call to Order**

The meeting was called to order by Bonnie Pollock Roberds, Association President at 10:00am.

### **II. Reading of the Minutes**

The Minutes were approved as presented by a motion made by Danny Smith, seconded by Sue Ann Wall Kosydar. (*Motion carried*)

### **III. Treasurer's Report**

- 1) Association Treasurer Danny Smith reported that he had received an email from John Byers stating that he had paid the website hosting fee from funds that had been deposited into the Association account with PayPal. Danny stated that he had been led to believe that there was a balance of \$2300 in the account, but upon examination of the records discovered that there had never been more than \$1400 on deposit. With the withdrawal of the \$300, this left a balance of \$700 in the account. This means that the Association is not in as good of financial condition as we thought we were. In addition, Danny had received a letter from the Texas Comptroller stating that the Association is now considered to be a 501c3 not-for Profit Corporation. Our status with the Internal Revenue Service was never in question, only the status with the state.
- 2) There was discussion about fund raising, as once the annual Scholarship's were paid, along with the CPA's fees; this would leave a balance of \$500 in our account.
- 3) Bonnie asked Danny to make a matrix of our annual standing expenses in order for the Association to break even. It was discussed that the Association would need to bring in at least

\$3500 annually. Bonnie felt that this should be brought to the attention of the general Membership.

- 4) Danny reported that at this point, with the Board's permission, he would now transfer the monies currently on deposit at the Credit Union to a new account with Chase. He stated that this alone would save the Association \$60 yearly in bank fees.
- 5) With no further discussion, motion was made by Darius Dupree, seconded by Margaret Kemp Stanley that the Treasurer's Report be accepted as presented. (*motion carried*)

#### **IV. Presidents Report**

- 1) Bonnie reported that she had met with Mr. Llewellyn Smith, Assistant Principal of Kimball High School. She stated that the meeting went well and that they discussed ways that the Association might be able to help the school. One area of concern is the Senior Class who is currently without a sponsor. She offered assistance other than monetary at this time.
- 2) Bonnie discussed the need for the Association to seek grant funding for projects. She suggested that since she and Steve are familiar with grant writing, that we have a "mini" seminar on grant writing for any Board members who might be interested. Steve also stated that when submitting grants applications that the organization must be very specific in their request. It is not uncommon to be denied a grant many different times. He also suggested that if we do submit grant applications that we look for something that is unique and is needed by the school. This is best accomplished through the gaps analysis.
- 3) Bonnie has offered to have a Saturday morning brunch at her home. This gathering would be very informal and a time for the Board to visit without having to discuss the business of Kimball High School. The decision was made to have a brunch meeting at Bonnie's home sometime in early May.

#### **V. Old Business**

- 1) 501c3 Status Update – *See #1 in Treasurer's Report*
- 2) Fund Raising Update – Bonnie suggested that we have a "blanket" appeal to the Membership for donations to replenish the Treasury.
- 3) It was suggested that we plan an all-class mixer at Jack's Backyard in Oak Cliff. There was much discussion concerning a get together, however no decisions were made.

#### **VI. New Business**

- 1) Scholarship Update – Steve met with Mary Webster, Registrar of Kimball High School. He reported to the Board on his findings. He passed around three scholarship applications that had been received. Two applications were approved by the Board.
- 2) Meeting Location Update – Steve reported to the Board that our longtime meeting location at the Embassy Suites is in jeopardy, as the hotel had informed him that in the future, they would consider our meeting requests on a "case by case" basis. This obviously means that we will need to look for a new location. Bonnie reported that she would have the meeting in her home if necessary.
- 3) Kimball Band Boosters Funding Request – Steve reported that he had received a request from the Kimball Band Boosters for a donation of \$300 to help fund their annual banquet. Steve reported that he wrote the booster club back and informed them that we would not be able to fund their request at this time due to a lack of funding.
- 4) Permanent Mailing Address – There was discussion concerning the establishment of a permanent mailing address. This is due to the problem in the past of utilizing the address of various Board members which had caused some confusion.
- 5) Executive Committee Binders

- 6) BOG Binders – Steve stated that he had purchased new binders for the Board and would distribute them to the new Board members when they are installed.

**VIII. Adjournment**

With no additional business to discuss, motion to Adjourn made by Darius Dupree, seconded by SueAnn Wall Kosydar. Motion carried. Meeting was adjourned at 12:10pm.

**Respectfully Submitted,**

*Stephen Cumming*

**Stephen (Steve) Cumming (74)**

**Board Secretary**

**Justin F. Kimball Alumni Association®**